

**Warren County Commissioners Public Meeting
September 28, 2022 12:00 p.m.
Jackson Courtroom**

Commissioner Tricia Durbin called the meeting of the Warren County Commissioners to order with Commissioner Benjamin Kafferlin and Commissioner Jeff Eggleston present.

Staff Present: Pamela Matve, Chief Clerk, Lisa Hagberg, Director of Finances and Human Resources, Kenneth McCorrison, Public Safety Director, Dan Glotz, Director of Planning & Zoning, Laurie Burdick, Danielle Flasher, Grants Administrator, and Michael Lyon, Zoning Officer

Citizens Present: Josh Cotton (WTO)

Announcements: Commissioner Tricia Durbin announced that this meeting is being recorded

Meetings held since the last meeting: Commissioner Tricia Durbin stated that since the last meeting there was one executive session to discuss potential litigation.

Correspondence: None

Public Comment: None

Consent Agenda:

Minutes from the September, 2022 Public Meeting & Public Hearing: No corrections or additions to be made.

Finance Report: Lisa Hagberg, Director of Finances and Human Resources gave the financial report stating that the balance in all the accounts is \$2,393,192.00.

Proclamation(s):

Fire Prevention Week

Community Planning Month

Domestic Violence Awareness Month

Commissioner Tricia Durbin congratulated Dan Glotz on receiving the Lifetime Achievement Award from the PA Route 6 Alliance. She then thanked the entire planning and zoning office but all of the work that they do.

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the consent agenda as presented. Motion carried unanimously.

Old Business: None

New Business:

Approval of Agreement between Forest County & 911 Emergency Services: Commissioner Tricia Durbin stated that this agreement is for our 911 dispatchers to do the emergency dispatching work Forest County. This agreement will begin January 1, 2023 and will continue for period of five years ending on December 31, 2028.

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the agreement with Forest County for 911 dispatching as presented. Motion carried unanimously.

Resolution #3223 Fair Housing: Commissioner Tricia Durbin stated that this is a resolution that is passed each year stating that we do not discriminate, and also this now states that Danielle Flasher is the contact.

Danielle Flasher stated that it has been changed to include gender identity.

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve Resolution #3223 Fair Housing. Motion carried unanimously.

Approval of Agreement with NW Services for Annual Generator Service/Inspection 2023 & 2024 for the Courthouse, Jail, 3 tower sites, and the 911 building: Pamela Matve, Chief Clerk reviewed all of the agreements from Northwest services for the generator service/inspections; courthouse and jail are \$870, the Public Safety building is \$1170, and the three tower sites are \$380 each. She explained the difference in cost between the courthouse jail in 911 is because there is a larger generator that takes more oil more filters, and has a dual system therefore it takes longer and costs more to do the inspection.

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the agreements with Northwest services for the next two years as presented. Motion carried unanimously.

Approval of Provider Contracts for Children and Youth: Commissioner Tricia Durbin stated that is that time of the year to approve the contracted providers for children and youth. This list is the same as 2021 2022.

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the list of providers for children and youth as presented. Motion carried unanimously.

Approval of Contract with Justice Works Youth Care: Commissioner Tricia Durbin stated that today we are approving a contract with Justice Works Youth Care. This is a new provider therefore it was not on the approved provider contracts list.

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston, to approve the contract with Justice Works Youth Care as presented. Motion carried unanimously.

Resolution #3224 Approving Various Policies & Procedures: Commissioner Tricia Durbin reviewed resolution 3224 stating this is to update the GMS policies and procedures. Most of which are safety and security and indigent cremations.

Commissioner Benjamin Kafferlin for the record stated that the safety and security policies have been in practice for many years but never approved by Commissioner's. The indigent cremations policy follows the county code but it will state an amount that we the county will pay so that we are not paying one funeral home one amount and another funeral home another amount.

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve Resolution 3224 approving various policies and procedures as presented. Motion carried unanimously.

Approval of the Lawncare Agreement with AMC Contracting: Commissioner Tricia Durbin reviewed the agreement with AMC contracting who does the lawncare for the county. This is the agreement for 2023 at \$100 per mowing.

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the 2023 lawncare agreement with AMC contracting as presented. Motion carried unanimously.

Direct Energy: Commissioner Tricia Durbin explained that we currently have an agreement with Direct Energy that will end December 2022.

She stated that she would like to add this to the agenda, and engage with Direct Energy for 3 years beginning January 1, 2024 the authorize Lisa Hagberg, Finance Director to work with Direct Energy to get the best pricing.

Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Tricia Durbin to amend the agenda to include the Direct Energy agreement.

Commissioner Benjamin Kafferlin stated that we cannot add to the agenda if it has a dollar amount and will cost the county; this is against the Sunshine Law.

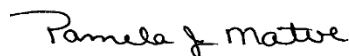
Commissioner Jeff Eggleston stated that he will withdraw his motion and Commissioner Tricia Durbin asked that it be placed on the next agenda.

Commissioner Comments: Commissioner Tricia Durbin commended Dan Glotz for his Lifetime Achievement Award.

Adjournment: Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to adjourn the meeting. Motion carried unanimously.

Meeting adjourned 12:24 p.m.

Respectfully submitted,



Pamela J. Matve
Chief Clerk



Approved:



Jeff Eggleston
Warren County Commissioner