

**Warren County Commissioners Public Meeting**  
**July 13, 2022 12:00 p.m.**  
**Jackson Courtroom**

Commissioner Benjamin Kafferlin called the meeting of the Warren County Commissioners to order with Commissioner Jeff Eggleston present, noting Commissioner Tricia Durbin present by phone.

Staff Present: Pamela Matve, Chief Clerk, Lisa Hagberg, Finance Director, Attorney Nathaniel Schmidt, Kaylan Miller, Employee Benefits & Risk Administrator, Kenneth McCarrison, Public Safety Director, and Jonie Smitley

Citizens Present: Josh Cotton (WTO) and Andy Close (Titusville Herald)

**Announcements:** Commissioner Benjamin Kafferlin announced that this meeting is being recorded

Commissioner Benjamin Kafferlin stated that an EMT event was held during the fair last year. This event was to recruit new EMT's. If they signed up for the EMT class and completed the class, their name was put into a drawing for a new kayak. Today we are pulling the winner, and the kayak goes to Liz Kayes of the Garland VFD.

**Meetings held since the last meeting:** Commissioner Benjamin Kafferlin stated that since the last meeting there was one executive session, and two informational meetings that were held.

**Correspondence:**

**Public Comment:**

**Consent Agenda:**

**Minutes from the June 22, 2022 Public Meeting and Public Hearing:** No corrections or additions to be made.

**Finance Report:** Lisa Hagberg, Finance Director gave the financial report stating that after all expenses are paid the cash balance in the accounts is \$2,023,089.00.

**Human Resource Report:** Kaylan Miller, Employee Benefits & Risk Administrator gave the report of the personnel changes for the prior month.

**Proclamation(s):**

Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Benjamin Kafferlin to approve the consent agenda as presented. Motion carried unanimously.

**Old Business:**

**New Business:**

**Reappointment to the Transit Authority Board (TAWC):** Commissioner Benjamin Kafferlin stated that a letter was received from TAWC requesting to reappoint Commissioner Jeff Eggleston to the board.

We received a letter from Attorney Nathaniel Schmidt, solicitor, asking for time to review if a commissioner should be on this board.

Attorney Nathaniel Schmidt stated that he and Commissioner Jeff Eggleston will be working together to find other counties that have this representation.

Commissioner Benjamin Kafferlin stated that this item will be tabled.

**Resolution #3220 Establishing Membership of the Warren County COG:** Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Tricia Durbin to approve Resolution #3220 Establishing our membership with the Warren County C.O.G. Motion carried unanimously.

**Agreement with A Safe Place:** Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Tricia Durbin to approve the agreement for 2022/2023 with A Safe Place at a rate of \$\$20,000.00 for 2022, and for 2023, \$22,000.00. Motion carried unanimously.

**Agreement with Mission Critical Partners:** Kenneth McCorrison, Public Safety Director stated that his was project is for the public safety policies and procedures review and update.

Commissioner Benjamin Kafferlin stated that the state has also made changes in some requirements, so this will allow us to come into compliance.

Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Tricia Durbin to approve the agreement with Mission Critical Partners in the amount of \$29,327.00 for the review and update of Public Safety policies and procedures. Motion carried unanimously.

**On-line Auction results (Accept/Reject):** Commissioner Benjamin Kafferlin stated that this was the first time we have used on-line auction to dispose of vehicles, but everyone is in agreement that this was a good way to go. He stated that he was concerned with one item, the 1994 Pierce Fire Truck that the bid was low.

Kenneth McCorrison, Public Safety Director stated that this was purchased by the company that we contract with for Hazmat therefore he feels that Warren County will benefit from this sale. He then stated that all vehicles were purchased with monies from LEPC and the funds will go back to the LEPC to upgrade some trailers, except for the Trailblazer, that will go to another fund.

Commissioner Benjamin Kafferlin reviewed the bids that were received:

2015 Ingersoll Rand gasoline powered air compressor	Tiffany Taraska	\$1,150.00
2005 Chevy Silverado	Tiffany Taraska	\$10,050.00
2005 Chevy Trailblazer	Tiffany Taraska	\$1,525.00
1990 E-One Rescue Truck	Ken Bacon	\$10,100.00
1994 Pierce Fire Truck	Brian Feist	\$7,100.00

Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Tricia Durbin to approve/accept the bids received as presented. Motion carried unanimously.

**Appointment to the Housing Authority of Warren County:** Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Tricia Durbin to approve the appointment of Lois (Ruth) Zullo to the Housing Authority Board for a three-year term effective immediately.

**Certification of Maximus Cost Allocation Plan:** Lisa Hagberg, Finance Director explained that Maximus works with both Domestic Relations and Human Services to help determine all indirect costs.

Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Tricia Durbin to approve the Certification of the cost allocation plan for fiscal year ending December 2020. Motion carried unanimously.

**Approval of the Human Services contract changes effective July 1, 2022:** Lisa Hagberg, Finance Director stated that before you are the changes to the Collective Bargaining Agreement for Human Services that will be effective July 1, 2022. Once these changes are approved by the Commissioners, the new contract can be written.

She went onto state that the process went very smooth.

Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Tricia Durbin to approve the changes to the Bargaining Agreement for Human Services for the contract year July 1, 2022 through June 30, 2026 as presented. Motion carried unanimously.

#### **Commissioner Comments:**

Commissioner Kafferlin reviewed a handout regarding Erie County's Fusion Cell program. This is something that he would like to see in Warren County.

He then reviewed what he learned at the quarterly NW County Association meeting. The state budget has an increase to the mental health program.

The election reform includes the printing of 100% of the ballots for each registered voter for each precinct. Also, prec canvassing should start at 7:00 a.m.

Another item is that legislation is trying to pass the force of building code permits. While each municipality is supposed to report to our assessment office, any building that is happening so that reassessment can be done and keep things updated; we know they do not. This legislation would allow our assessment department to create a form that the municipalities must use.

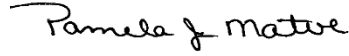
We received a letter regarding the 911 audit that was done, and there were no findings.

Gary Lester would like the county to step up and help promote Front Porch Days by passing a resolution.

**Adjournment:** Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Tricia Durbin to adjourn the meeting. Motion carried unanimously.

Meeting adjourned 12:37 p.m.

Respectfully submitted,



Pamela J. Matve  
Chief Clerk



Approved:



Jeff Eggleston  
Warren County Commissioner