

**Warren County Commissioners
Work Session
Commissioners Conference Room
June 26, 2023 12:00 p.m.**

Commissioner Benjamin Kafferlin called the work session of the Warren County commissioners to order with Commissioner Jeff Eggleston present, and Commissioner Tricia Durbin present by phone.

Staff Present: Pamela Matve, Chief Clerk, Krystle Ransom, Director of Elections, Danielle Flasher, CDBG Grants Administrator, Bill Gallagher, and Solicitor Nathaniel Schmidt.

Citizens Present: Brian Ferry (WTO), Andy Close (YourDailyLocal)

Announcements: Commissioner Benjamin Kafferlin announced that the meeting is being recorded

Public Hearings: None

Public Comment: None

Old Items:

New Items of Discussion:

MOU with EOC: Danielle Flasher, CDBG Grants Administrator updated on the Whole Home Repair Project with the EOC and there are things that Dani does before the EOC can proceed; these items are the same as what she does for the Housing Trust Fund.

Therefore, she, Lisa Hagberg, Finance Director, and Bob Raible sat down and decided that while there are administrative fees that can be used with the program funds, the County will invoice EOC a fee of (\$200.00) Two Hundred Dollars per applicant to do the research that is needed.

Danielle went on to state that this is a one-year MOU, and it will be revisited next year. The funds must be obligated by 2024 and spent by 2026. The average cost per roof is \$16,000.00 - \$20,000.00.

Commissioner Tricia Durbin asked if Danielle reviews all the applicants to which Danielle stated yes, she does.

Commissioner Benjamin Kafferlin asked, who prioritizes the applicants. Danielle stated that no one can say whose project is more important than someone else, so this is done on a first come first serve basis.

Resolution #3249 Allocation of ARPA funds to Broadband Grant Project: Bill Gallagher stated that this resolution is to show the county's commitment of 1.1 million dollars of the ARPA funds for broadband.

Our consultant, CTC Technology, will be handling the bulk of this project. The third-party providers have been working on their maps showing where their services are and where they are not.

The grant requires match funding; therefore, we are asking that the county commit some of the ARPA funds for this match.

Commissioner Benjamin Kafferlin asked if providers have been asked to submit proposals to which Bill stated yes.

Bill then stated that the providers have also been asked to provide some of the matching funds as well.

Commissioner Benjamin Kafferlin stated that he supports this as we have always said we would use some ARPA funds for broadband.

Bill Gallagher stated that the grant application deadline is August 9, 2023; and it is a very competitive grant.

Policies & Procedures: No update

Projects:

Upcoming Commissioner Meeting Review: The agenda for the June 26, 2023, Public Hearing, Election Board Meeting, and Public Meeting were reviewed.

Commissioner Jeff Eggleston asked if the press release had been sent out regarding the move of the Warren Central polling location.

Krystle Ransom, Director of Elections stated that she is awaiting approval. Commissioner Benjamin Kafferlin approved, and Commissioner Jeff Eggleston stated let's get that out today.

Commissioner Benjamin Kafferlin stated that the natural gas contract is coming up and suggested that this be put on the agenda until a decision is made; Commissioner Tricia Durbin agreed.

Solicitor Nathaniel Schmidt stated that the Woolpert agreement is for a software program that would allow the assessors to enter information on a tablet while out in the field, and it would automatically update the vision software.

The SRO agreement is just housekeeping as things are paid as agreed, but we need to make sure the addendum is signed.

Solicitor Nathaniel Schmidt stated he is working on getting an agreement ready for the meeting for the conveyance of property for the LEPC.

Commissioner Benjamin Kafferlin stated that we have some air packs, that only one department uses, and they have a trailer we would like, so it will essentially be a trade in property.

Solicitor Nathaniel Schmidt then stated that he is also working to get an agreement of sale on the agenda for the property on Madison Ave. While he does not see the need for an agreement, Mr. Crosby is requesting one as they want a clean title.

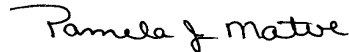
Solicitor Nathaniel Schmidt then requested a quick executive session.

Department/Committee Updates:

General Discussion:

With nothing further, the work session was adjourned at 12:24 p.m.

Respectfully,



Pamela J. Matve
Chief Clerk

