

**Warren County Commissioners Public Meeting**  
**June 22, 2022 12:00 p.m.**  
**Jackson Courtroom**

Commissioner Benjamin Kafferlin called the meeting of the Warren County Commissioners to order with Commissioner Tricia Durbin and Commissioner Jeff Eggleston present

Staff Present: Pamela Matve, Chief Clerk, Lisa Hagberg, Finance Director, Lisa Burkhouse, Register and Recorder, Lorri Dunlap, Grants Administrator, Kim Carlson, and Dennis Munksgard, Treasurer

Citizens Present: Brian Ferry (WTO) and Andy Close (Titusville Herald)

**Announcements:** Commissioner Benjamin Kafferlin announced that this meeting is being recorded

**Meetings held since the last meeting:** None

**Correspondence:** Commissioner Benjamin Kafferlin stated that there were two executive sessions since the last meeting to discuss personnel matters and legal litigation.

**Public Comment:**

**Consent Agenda:**

**Minutes from the June 8, 2022 Public Meeting and Public Hearing:** No corrections or additions to be made.

**Finance Report:** Lisa Hagberg, Finance Director gave the financial report stating that after all expenses are paid the cash balance in the accounts is \$2,023,089.00.

We have borrowed \$2,000,000.00 from various sources as we are waiting for the tax revenues to start coming in.

Lisa stated that we are on budget for this time of year.

**Proclamation(s):**

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve the consent agenda as presented. Motion carried unanimously.

**Old Business:**

**New Business:**

**Children & Youth Policies for Parents as Teachers Program:** Commissioner Benjamin Kafferlin stated that there are nine policies for the Parents as Teachers program that Children and Youth will be starting.

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve the policies for the Parents as Teachers program for Children and Youth as presented. Motion carried unanimously.

**Resolution # 3217 Authorization to sell property through online auction:** Commissioner Benjamin Kafferlin stated that we have some vehicles that will be going up for bid.

Pamela Matve, Chief Clerk stated that this is the first time we are doing this through an on-line auction site at [www.govdeals.com](http://www.govdeals.com).

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve Resolution 3217 for the on-line auction of items as presented. Motion carried unanimously.

**Resolution #3218 CDBG FY 2018 Rebudget of funds:** Lorri Dunlap stated that CDBG funds from fiscal year 2018 were allocated to the Sewer line project in Sheffield. This project came in at a lower cost, therefore, we need to move the remaining \$27,054.00 from that project to a current project in Bear Lake.

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve Resolution 3218 to reallocate funds as presented. Motion carried unanimously.

**Agreement with MCM for a Community Risk Reduction Plan:** Commissioner Benjamin Kafferlin stated that DCED did a Fire and EMS study and from this they recommended that a Risk Reduction Plan should be in place for fire and EMS planning. We contacted MCM Consulting and others to give a proposal and MCM came back with a cost of \$25,278.00.

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve the agreement with MCM Consulting to do a Risk Reduction Plan for fire and EMS Planning as presented. Motion carried unanimously.

**Approve estimate for two flag poles:** Commissioner Benjamin Kafferlin stated that it has been discussed a few times to get two additional flag poles installed so that we can fly the county and Commonwealth flags. We received an estimate from Sturdevant Signs for approximately \$12,000.00 for two poles.

Lisa Hagberg, Finance Director stated that the money could come from contingency line item, but she would like to hold off until later in the year as there have been some unexpected purchases, or place it in the budget for 2023.

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve the estimate as presented for two flag poles with installation to either be done closer to the end of the year, or to be placed in the 2023 budget. Motion carried unanimously.

**Resolution #3219 Transfer of DCNR grant from Grunderville Landfill to Farm Colony Project:** Commissioner Jeff Eggleston stated that this is a simple transfer of a grant from the Grunderville Landfill project to the Farm Colony to redevelop the ball field area.

Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Tricia Durbin to approve Resolution 3219 for the transfer of the DCNR grant funds from one project to another as presented. Motion carried unanimously.

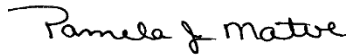
**Commissioner Comments:**

Commissioner Tricia Durbin stated that the county was able to save the Power Grant for broadband and Bill Gallagher is working with NW Commissioner to get out an RFP to seed the build out of the fiber. She then stated that this grant does require a match

**Adjournment:** Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Tricia Durbin to adjourn the meeting. Motion carried unanimously.

Meeting adjourned 12:17 p.m.

Respectfully submitted,



Pamela J. Matve  
Chief Clerk



Approved:



Jeff Eggleston  
Warren County Commissioner