

**MINUTES**  
**WARREN COUNTY LANDBANK AUTHORITY**  
**Warren County Courthouse**  
**Commissioners' Conference Room**  
**March 21, 2023**  
**8:30 A.M.**

The meeting of the Warren County Landbank was called to order by Chair Phil Gilbert, at 8:47 a.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Charles Barone, Phil Gilbert, Robert Hart, Pamela Matve, Jeff Labesky, Joe Whipp

Members Absent: Mike Boyd

Staff Present: Dan Glotz, Commissioner Jeff Eggleston

Guests Present: Josh Cotton (Times Observer)

APPROVAL OF MINUTES

The Minutes of February 21, 2023 were unanimously approved by motion of Robert Hart and a second by Jeff Labesky. A vote was taken and all were in favor; motion carried.

OLD BUSINESS

None.

NEW BUSINESS

1. (#83) – 63 Second Mill St., Sheffield Township, Parcel #SH-354-925800 – Fairhill North 2 – declared blighted by BPRC on 10/20/22

Pamela Matve has tried to contact someone at Fairhill North without success. Solicitor Stapleford is doing research to see what can further be done to acquire this property. Phil Gilbert reported that taxes are in arrears for 2020 and 2021 and it will go to Upset Tax Sale in September and Judicial Sale in May of 2024. Robert Hart made a motion, with a second by Charles Barone, to table this item. A vote was taken and all were in favor; motion carried.

2. (#72) – 146 Saybrook Rd., Sheffield Township, Parcel #SH-327-718400 – Anzietta C. DiPierro – declared blighted by BPRC on 10-21-21

Pamela Matve shared recent photos with the Landbank Committee and said she sent Mr. DiPierro a letter inviting him to the meeting today. She said there is a broken window at the top of the structure, the foundation has a hole in it, and the porch is ready to fall off. The 2020 and 2021 taxes are in arrears. Ms. Matve will send Mr. DiPierro another letter to invite him to the April meeting and include copies of the photographs. Robert Hart made a motion, with a second by Charles Barone, to table this item. A vote was taken and all were in favor; motion carried.

3. Review Land Bank forms to be used.

Pamela Matve stated that these forms include the edits made by Solicitor Stapleford. Charles Barone made a motion, with a second by Robert Hart, to table this item until the April meeting so that the Authority has an opportunity to review the forms.

4. Review Judicial Sale Property

A. 172 Keystone Ave., Sheffield

B. 27 High St., Clarendon

These two properties are on the Judicial Sale list and were discussed.

ADJOURNMENT

Charles Barone made a motion, with a second by Robert Hart, to adjourn at 9:13 a.m. A vote was taken and all were in favor; motion carried.

NEXT MEETING

Tuesday, April 18, 2023 at 8:30 a.m. in the Commissioners' Conference Room.

Respectfully submitted,



Laurie A. Burdick  
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