

**Warren County Commissioners Public Meeting
February 8, 2023 12:00 p.m.
Jackson Courtroom**

Commissioner Tricia Durbin called the meeting of the Warren County Commissioners to order with Commissioner Benjamin Kafferlin and Commissioner Jeff Eggleston present.

Staff Present: Staff Present: Pamela Matve, Chief Clerk, Lisa Hagberg, Finance Director, Attorney Nathaniel Schmidt, and Kaylan Miller, Employee Benefits & Risk Administrator

Citizens Present: Josh Cotton (WTO), Andy Close (YourDailyLocal), and Joey Warrington

Announcements: Commissioner Tricia Durbin announced that this meeting is being recorded.

Executive meetings held since the last meeting: There was one executive session since the last meeting to discuss legal and personnel items.

Correspondence: Phil Gilbert, Director of Tax Claim explained that Wilds are working initiative is a program through PA Wilds in an effort to bring workers to our area that work remotely.

This was done in Kane, and it was very successful.

Public Comment: Joey Warrington, Chapman Dam area, stated that he still has an issue with his neighbor(s). Mike Lyon stated a while back that the issue was closed, to which he was not notified as to why it was closed. There are over 50 animals and manure piles everywhere. He went on to state that yes, the chicken coop was moved, but now they are using the barn as a coop, and it is too close to the property line for that type of use.

Joey then stated that the other neighbor has piles of garbage and equipment on his property. All of this is unacceptable.

Commissioner Jeff Eggleston stated that he has talked to Mike Lyon about this. Mike has visited several times and has issued violations that have been taken care of, therefore the case was closed because the zoning issues were cleared up. He stated that he would talk with Mike and have him go out, take a look, and reopen the case if necessary.

Consent Agenda:

Minutes from the January 25, 2023 Public Meeting: No corrections or additions to be made.

Finance Report: Lisa Hagberg, Finance Director stated that the total in the general fund and Erie Bank is \$3,017,553.00.

Proclamation(s): Bleeding Disorder Awareness Month, American Red Cross Month, and Gambling Awareness Month.

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the consent agenda as presented. Motion carried unanimously.

Old Business:

New Business:

Appointments to the Conservation District Board of Directors: Commissioner Tricia Durbin stated that the county received a letter from the State Conservation Commission asking that we appoint the following: Mike Donahue, Farmer Director with a term ending December 31, 2026, Brian Zeybel, Public Director with a term ending December 31, 2025, and Benjamin Kafferlin as the Commissioner Director with a term ending December 31, 2023.

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the appointments to the Conservation Board of Directors as presented. Motion carried unanimously.

Resolution #3241 Adoption of GMS Standard Operating Procedures: Commissioner Tricia Durbin stated that this resolution covers to policies and procedures, which are Vehicle Maintenance policy and Act 59(2002) Compliance Check.

Commissioner Benjamin Kafferlin stated that the vehicle maintenance policy is in place so that we can keep track of maintenance costs as we eventually get out of leasing vehicles. The Compliance Check is for our Law Enforcement officers to have a mental health evaluation after a traumatic incident.

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve Resolution #3241 adopting the SOP's as presented. Motion carried unanimously.

Repository Tax Bid(s): Commissioner Tricia Durbin stated that we have two repository tax bids both in the amount of \$250.00 from Justin and Emily Bauer for parcels Commissioner Tricia Durbin-003-328830-000 and WN-574-187300-000.

Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Benjamin Kafferlin to approve the repository tax bids as presented. Motion carried unanimously.

Approve Bids received from the on line auction: Commissioner Tricia Durbin explained that we had an online auction for two vehicles and today we need to accept or deny the bids received.

2013 Ford Explorer, Maroun Ghanem in the amount of \$4,050.00

2014 Ford Explorer, Michel Constant Kameni Siani in the amount of \$4,650.00

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the bids received for the two vehicles listed above. Motion carried unanimously.

Resolution #3242 Liquid Fuels Allocation for 2023: Commissioner Tricia Durbin stated that the total allocation for Liquid Fuels is \$131,867.00.

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve Resolution #3242 for the 2023 Liquid Fuels Allocation. Motion carried unanimously.

Commissioner Comments:

Adjournment: Motion was made by Commissioner Jeff Eggleston, second Commissioner Benjamin Kafferlin to adjourn the meeting. Motion carried unanimously.

Meeting adjourned 12: 26 p.m.

Respectfully submitted,

Pamela J. Matve

Pamela J. Matve
Chief Clerk



Approved:

Jeff Eggleston

Jeff Eggleston
Warren County Commissioner