

**Warren County Commissioners
Work Session
Commissioners Conference Room
January 24, 2022, 12:00 p.m.**

Commissioner Benjamin Kafferlin called the Work Session of the Warren County Commissioners to order with Commissioner Jeff Eggleston present.

Staff Present: Pamela Matve, Chief Clerk, Lisa Hagberg, Finance Director, Phil Gilbert, Director of Tax Claim, and Attorney Nathaniel Schmidt

Citizens Present: Josh Cotton (WTO), Andy Close (Titusville Herald), Wendy Hollabaugh, Cindy Jarzab, and Grace Wright,

Announcements:

Commissioner Benjamin Kafferlin started the meeting by stating that the meeting will be recorded.

Public Hearings: None

Public Comment: None

New Items of Discussion:

Open Bids for Reconstruction of Storm Water Sewer (Clarendon): Commissioner Benjamin Kafferlin stated that today we are opening bids for RFPs for the reconstruction of storm water sewer in Clarendon Borough.

We have received three bids, and they are the following:

Deiss & Halmi Engineering	\$32,500.00
E & M Engineering	\$22,000.00
Remington & Vernick Eng.	\$27,470.00

Lorri Dunlap stated that she will review these with the Borough and will award at a later date if everything is in order.

TAWC Bus Purchase Match: Commissioner Jeff Eggleston stated that today we need to discuss the county match for the purchase of busses for the Transit Authority. He went onto state that the county received a letter asking for a match from the county in the amount of \$25,204.00 for the purchase of two busses.

Commissioner Benjamin Kafferlin stated that he thought we already agreed to this, and it was to come from CARES Act funds.

Commissioner Jeff Eggleston stated we did, but never passed it formally, therefore it never happened.

Commissioner Benjamin Kafferlin then stated that a big question is maintaining the busses and how much will it cost. Is there a smaller bus that can be purchased?

Grace Wright stated that the State has a position on this, and they do not want the fleet to be made up of various types and sizes of vehicles. Also, it is easier to maintain the parts for a couple of types rather than two or three types.

Grace went onto state that the lifespan of the Gillig is fifteen years, where the smaller vans are five years.

Commissioner Jeff Eggleston asked, can we definitively state that one is better long term than the other. We all want transportation, but the cost is tremendous. We should have someone come in and do a review of the numbers to give a better picture and to actually give us this answer.

Wendy stated that while she knows people complain that they only see a handful of people on the busses, but during the peak periods, they are full.

Grace stated that all counties face the same question and Warren has the lowest number of administrative staff, therefore, we do not have the time to research those numbers.

Commissioner Jeff Eggleston stated that is why we would have an outside firm come in and evaluate.

Commissioner Benjamin Kafferlin asked Commissioner Jeff Eggleston to draw up a resolution for Wednesday's public meeting.

Commissioner Benjamin Kafferlin then asked Wendy; will this take care of all the busses or will you be coming back to the county to ask for more.

Wendy stated that there are two original busses that need replaced in the next year, and that amount would be about \$9,000.00.

Old Items of Discussion: None

Projects:

Policies & Procedures: Commissioner Benjamin Kafferlin stated that the Commissioners have met with the departments and helped to prioritize the most important policies and procedures that need to be completed by Memorial Day.

Commissioner Jeff Eggleston stated that he met with Tax Claim and Planning & Zoning, and they should have their priorities within two weeks.

Upcoming Commissioner Meeting Review:

After some discussion, Commissioner Benjamin Kafferlin asked Pamela Matve, Chief Clerk to remove the State of the County until the public meeting of February 23, 2022.

Department/Committee Updates: None

Finance: Lisa Hagberg, Finance Director stated that she had attended training on the changes in the ARPA funding. The county can elect to allow for 10 million for lost revenue to be into play on the first report in April.

This helps in that pretty much anything would be an eligible expense except for pensions, debt or fees on debt.

Commissioner's Schedule

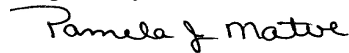
General Discussion:

Phil Gilbert, Director of Tax Claim, stated that he is going to try something new. He will be sending out notice letters of the 2020 delinquent taxes reminding residents they need to be paid. He is hoping that this will give us an influx in tax payments and help to reduce the number of tax notices that need to be sent out prior to the tax sale.

Attorney Nathaniel Schmidt asked we could adjourn for a quick executive session regarding litigation issues.

With nothing further, the work session was adjourned at 12:27 p.m.

Respectfully,



Pamela J. Matve
Chief Clerk

