

MINUTES
WARREN COUNTY LANDBANK
Warren County Courthouse
Commissioners' Conference Room
January 17, 2023
8:30 A.M.

The meeting of the Warren County Landbank was called to order by Chair Phil Gilbert, at 9:08 a.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Charles Barone, Phil Gilbert, Robert Hart, Pamela Matve, Joe Whipp

Members Absent: None

Staff Present: Dan Glotz, Laurie Burdick, Commissioner Jeff Eggleston

Guests Present: Josh Cotton (Times Observer), Mike Boyd

ORGANIZATION OF OFFICERS

Motion was made by Joe Whipp, with a second by Charles Barone, to nominate Phil Gilbert as Chair of the Landbank. A vote was taken and all were in favor; motion carried.

Robert Hart made a motion, with a second by Joe Whipp, to keep the same slate of officers as the RDA. A vote was taken, and all were in favor; motion carried. Phil Gilbert will be Chair, Charles Barone will be Vice-Chair, and Robert Hart will be Secretary.

Charles Barone made a motion, with a second by Robert Hart, to nominate Joe Whipp as Treasurer of the Landbank. A vote was taken and all were in favor; motion carried.

APPROVE BY-LAWS

Pamela Matve stated that the correct and legal name of the Landbank that has been registered with the State is "Warren County Landbank." Charles Barone made a motion, with a second by Robert Hart, to amend the Bylaws to reflect the correct name of the Landbank from "Warren County Redevelopment Authority as Land Bank" to "Warren County Landbank." A vote was taken and all were in favor; motion carried.

Charles Barone then made a motion, with a second by Robert Hart, to approve the Bylaws for the Landbank. A vote was taken and all were in favor; motion carried.

APPROVE POLICIES AND PROCEDURES

Charles Barone made a motion, with a second by Robert Hart, to approve the Policies and Procedures for the Landbank. A vote was taken and all were in favor; motion carried.

APPROVE AGREEMENT WITH SOLICITOR

Pamela Matve then announced that Andrea Stapleford will serve as Solicitor for the Warren County Landbank. Her rate will be \$135 per/hour. Charles Barone made a motion, with a second by Robert Hart, to approve the Agreement with Andrea Stapleford. A vote was taken and all were in favor; motion carried.

ADJOURNMENT

Charles Barone made a motion, with a second by Robert Hart, to adjourn at 9:28 a.m. A vote was taken and all were in favor; motion carried.

NEXT MEETING

Tuesday, February 21, 2023 at 8:30 a.m. in the Commissioners Conference Room.

Respectfully submitted,



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