

# WARREN COUNTY CHILDREN AND YOUTH SERVICES

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## WARREN COUNTY COMMISSIONERS

Benjamin Kafferlin,  
Tricia Durbin  
Jeff Eggleston

## CHILDREN & YOUTH SERVICES

Meredith Ketcham, Administrator

## **Warren County Children and Youth Advisory Board** **Agenda** **June 15, 2022**

### **1. Introductions**

### **2. Review of minutes from last meeting**

### **3. Treasurer's Report**

### **4. Staffing Report**

- a. Beverly Ruhlman resigned as a supervisor to move to the DD Department as a supports coordinator, her last day was June 3, 2022.
- b. Carrie Skidmore was hired as the administrative assistant to replace Kari Smith, her first day was June 6, 2022.
- c. Dan Koehler was hired as a supervisor to replace Beverly Ruhlman, his first day was June 7, 2022.
- d. Shanna Cox has been hired as an ongoing caseworker to replace Amanda King, her first day was June 13, 2022.
- e. Michelle Cantrell has turned in her resignation, her last day will be June 21, 2022.
- f. Christopher Smith, ongoing caseworker, no longer works for the agency as of June 10, 2022.
- g. The agency has posted for three ongoing caseworker positions the postings will be up until June 24, 2022. The next in person caseworker training begins in August in Meadville.

### **5. Discussion regarding**

- a. Having a Parents As Teachers representative join our Advisory Committee.
- b. Parents As Teachers policies and paperwork
- c. Appointing a new Treasurer
- d. Issues being encountered with contracting this fiscal year with placement providers.
- e. Updates on placement trends for FY 21/22.

### **6. Statistical Report**

**Next Meeting Dates:** 8/17/22, 10/19/22, and 12/21/22